

Multi-Agency Integrated Processes e-Learning Package

Could your personal & professional development benefit from our range of on-line courses?? Please read on...

The KCC Integrated Processes Team is now offering free* e-learning courses. These courses are an introduction/refresher and can supplement and enhance existing face to face training opportunities.

Each course takes between 60-90 minutes to complete, are flexible and don't need to be done in one sitting, you can stop and return as many times as you need. You will be given access to the whole package within 7 working days of your booking confirmation. Your e-learning account will then be live for at least 6 months and you can do your training whenever, wherever and as many times as you want.

You don't have to do all the courses listed below, you may prefer to concentrate on the ones most relevant to your role, where a training need has been identified, or where you just feel you need to know more.

This training package includes the following courses:

1. Information Sharing

- Why information sharing and obtaining consent is important
- The seven golden rules for information sharing
- Who can give consent, and when to share information without consent

2. Data Protection and Human Rights

- Purpose and principles of the Data Protection & Human Rights Acts relating to sharing information
- The principles concerning Article 8 of the European Convention of Human Rights
- Guidance about fair and lawful processing of data and subject access requests

3. Common Assessment Framework (CAF):

- Know what a CAF pre-assessment checklist is and when to use it
- Understand the key principles of and background to the CAF
- Know when to undertake a CAF and the four main stages in completing a CAF

4. The Lead Professional

- Background to the Lead Professional role, skills and responsibilities
- Four levels described in the Continuum of Need and corresponding service interventions
- The purpose and responsibilities of the Team Around the Child (or TAC)

5. Managing Difficult Relationships and Conflict

- Learn the reasons for conflict within and between agency teams and strategies to resolve conflict
- Understand your own behaviour in conflict situations
- Understand the types of difficult behaviour people display in order to gauge which approach to take

If you have any questions about these courses please contact us at: me-learningcfe@kent.gov.uk

Apply now via CPD online:

<http://cpdonline.kenttrustweb.org.uk/cpd/default.asp?sid> (event code: MA 10/085)

Links to information about other relevant training opportunities:

Core CAF training & Skills Practice Modules: http://www.kenttrustweb.org.uk/Children/kct_CAF_multiagency.cfm

Information Governance Workshops: http://www.kenttrustweb.org.uk/Policy/ig_home.cfm

Safeguarding Training: <http://kscb.org.uk/>

*charges may apply to independent/private organisations and academies

