

CANTERBURY PARTNERSHIP EDUCATION BOARD

MINUTES

of the meeting held on Thursday 29 January 2009
at Whitstable & Seasalter Endowed CE Junior School

Present:

Sue Evans - Chair..... St. Alphege Infant School
Enid Burrows Whitstable & Seasalter Endowed CE Junior School
Ben Cooper Briary Primary School
Jonathan Dunn Herne Bay Junior School
Lesley Gallagher PEP Head
Jean Mosley Partnership Manager
Claire Owen Herne Bay High School

Apologies:

Steve Charman ESDM

Minutes: Caron Swan

1. Election of Chair

Jean welcomed new Board Members Enid and Jonathan and reminded everyone that Lesley and Steve would no longer have a slot on the agenda to avoid repetition at HTs' Meetings.

It was noted that the role of the Chair has changed it is no longer the responsibility it used to be. The role now involved chairing and hosting the Board meeting and chairing the HTs' meeting. Jean asked the group who would like to volunteer to take on role as Chair this time. Discussion followed.

It was agreed by the group to take turns; Sue would go first followed by Ben, Claire, Jonathan then Enid.

2. Minutes of the Last Meeting and Matters Arising

Extended Schools/Services Update – Steve and the ESCOs are putting together guidelines to help schools complete the audit accurately. Appointments to all priority schools have been made to assist with their audits.

Attendance Protocol – The Whitstable schools are half way through putting together a protocol, this will need looking at again as the EWO has raised some concerns. Some very good leaflets have been produced by the Dover Partnership and the group decided to revamp them. It was also noted there were some concerns about the amount of time that

has already been spent on this subject. It was decided that schools would like a selection of resources at their disposal to help them with attendance.

ACTION: Beccy, Janet and Caron to revamp copy of School Attendance leaflet and distribute at next HTs' Meeting.

A suggestion was made to get school staff vaccinated against the Flu next year as some schools were hit hard by staff absences this year.

Jean would like attendance to remain high profile in schools to help reduce absences.

Minutes of the last meeting were agreed and all actions were completed.

3. Children and Young People's Plan, Summary of Outcomes and Feedback from January Partnership Board Meeting

Summary of Outcomes - 2008 Outcomes were distributed to the group and discussion followed.

Feedback from January Partnership Board Meeting – There are a lot of pilot projects taking place:

- Love Should Not Hurt
- Z Cards
- Homeless Prevention Drama Project
- Lucerne Sisters Project
- Young Persons Complaints Scheme
- Young Carers Consultation

It was noted that some members feel Education seems to have lost its voice on the LCSP Board. It was suggested more education specific items could have been inserted into the CYPP but this would have made it very big and we do have an Education only plan.

Housing and parent mental health are key issues that the Education Board would like raised at LCSP Board meetings.

ACTION: Lesley to look at other Partnership plans. Jean to ensure related issues are put onto the LCSP Board agenda.

4. Actions from Last Headteachers Meeting – Jean Mosley

Attendance Protocol – Jean has spoken to Gordon and police sweeps are already taking place. School Nursing are currently very stretched.

All actions were discussed, outstanding Actions were:

Caron to check with Elaine to ensure her Actions were completed.

Alison from Herne Bay High to give a list of all sporting clubs to Jean. Jean to write too all sporting clubs asking them not to hold events in term time.

KLZ – Different Partnerships are using different systems. Lengthy discussion followed:

It was noted that *KLZ* training is very generic, it would be best to have HTs who have experience to go and talk to other HTs and explain what works best for them. *KLZ* to be added to the next HTs' Meeting.

ACTION: *Jean to add KLZ to next HTs' Meeting Agenda.*

PESE – Jean contacted Rosemary Ferguson who stated that they could not send anyone to invigilate on behalf of schools, but reiterated that schools do not have to send the HT it could be any member of staff.

Risk Assessments – Sue to send a copy of her last risk assessment to Caron who will forward on to schools.

ACTION: *Sue to send Caron a copy of her severe weather school closure risk assessment. Caron to send out sample risk assessment to schools.*

5. General Discussion – Education issues affecting Canterbury Coastal

Lesley briefed the group on the handout given stating that the highlighted sections of the text were updates. Lesley asked the group if they had any other projects they wanted to run, if so to please contact her.

Raise on Line – KS2 results are still not available.

6. The Agenda for the next Partnership Heads' Meeting (10th February 2009)

A draft agenda was distributed to the group. Lengthy discussion followed.

It was noted that an extra person would be attending the meeting to discuss “Elephant Points” these will be used for signposting to clubs and services in the area.

Nick Burden will be attending the meeting to discuss the referral process. This needs to be used to its full potential.

Alistair Hogarth is reporting back to Jean on Alternative Curriculum. How to move this forward will be discussed in full at the next meeting.

Management Points, UPS and TLR – It was noted that we need the response of the HTs union

ACTION: *Members of the Board were asked to contact NAHT.*

Jean asked the group if they had any items they would like to add?

It was suggested an item called Local Issues be added with bullet points for discussion underneath.

7. Deployment of Anthony Deer

Funding has been extended for another year to raise the standard of education for boys in Yr 4. Jean stated that Anthony has been into all schools with varying levels of success. He was most successful when used extensively for clubs. It was noted that instead of going into schools every old half term that Anthony would only go to three schools over the year. Discussion followed regarding the criteria of selecting which schools he would attend. It was also noted he could take clubs at schools near his base school.

It was decided to look at KS1 data from 2008 and obtain the information of the poorest attainment and destination schools. One school from Whitstable and one from Herne Bay would be chosen and the third school would be chosen on poorest attainment alone.

It was stated that Anthony needs to be used to his full potential, this is to include breakfast and afterschool clubs. It was suggested Steve meet with Anthony and representatives from the three schools in July to plan time in school and outreach for other schools.

ACTION: *Jean to identify three schools using data and to contact them.
Steve to arrange a meeting with Anthony and representatives from the three schools.*

8. Looked After Children Funding

Jean gave the group a copy of a letter from Lucy Browne regarding Support Funding for projects for looked after learners, offering a flat amount for each school and an additional amount for each Looked After Child. It was decided this letter could be adapted and sent to all schools.

ACTION: *Jean to adapt the letter as agreed and send to schools.*

Meeting Closed at 5:00pm

Date of next meeting: Tuesday 17 March 2009 at Briary School