

CANTERBURY PARTNERSHIP EDUCATION BOARD

MINUTES

of the meeting held on Wednesday 29th April 2009
at Herne Bay Junior School

Present:

Jonathan Dunn - Chair Herne Bay Junior School
Ben Cooper Briary Primary School
Sue Evans St. Alphege Infant School
Lesley Gallagher PEP Head
Jean Mosley Partnership Manager

Apologies:

Enid Burrows Whitstable & Seasalter Endowed CE Junior School
Claire Owen Herne Bay High School
Steve Charman ESDM

Minutes: Caron Swan

1. Minutes of the Last Meeting and Matters Arising

Jonathan welcomed everyone to the meeting.

Deployment of Anthony Deer – Using the KS1 data it had been decided that Anthony would work in Joy Lane, Reculver and Briary schools next year, all schools have agreed to take part.

ACTION: *Steve is yet to call the agreed meeting.*

Elephant Kiosks – this needs to hold multi-agency links not just schools links. It was suggested that the Extended Schools Co-ordinators (ESCOs) could be approached to support schools in this matter.

ACTION: *Schools to approach ESCOs to help with collating relevant information for Elephant Kiosks.*

Minutes of the last meeting were agreed.

2. 20 in 12

Coastal Schools have all nominated a 20in12 rep. Jean asked the group if they would like to hold an event in June or wait until September. It was suggested that as National Sports Week is held w/c 29 June and events are already being organised, it might be possible to merge the

2 events and plan something for September. Everyone agreed this would be a good idea, Jean to find out if merging with National Sports week would be possible.

Jean and Lesley to meet with Liz Thomas-Friend to move this event forward.

ACTION: *Jean to contact Sally Bell about merging National Sports Week and a 20in12 event.
Jean and Lesley to meet with Liz Thomas-Friend to discuss a possible 20in12 event in September.*

3. Alternative Curriculum – Confidential Item

4. Monitoring of Specialist Teacher Referrals

Jean circulated to the group a breakdown of Specialist Teacher referrals since January 2008. The group discussed the data given. As the Coastal Partnership has grown from the 11th to 7th largest, Jean has mentioned to Mark Dance that Coastal has less money than other similar sized Partnerships.

It was noted that CAF and TAC were a great strain on the Specialist Teachers, this has now calmed down and staff are now coping. Both Jean and Lesley stated what an excellent team of Specialist Teachers Coastal has. The Board agreed.

5. Actions from Last Headteachers' Meeting

Nick Burden – Senior YISP. It was noted that Nick had not sent through a copy of the PowerPoint presentation.

ACTION: *Caron to contact Nick Burden re: PowerPoint Presentation.*

KLZ – Lesley had contacted Ralph Gardner who stated that schools do not get the Harnessing Technology Money. Rob Slight had been approached to help with KLZ training, but the City Partnership are not using KLZ so he is unable to help. Carolyn Lewis has agreed to lead a training session scheduled for 3rd June 2009. It was noted that some schools will need extra training; Lesley stated that SIPs can commission extra training if needed for individual schools.

SIMS – Lesley had been in contact with KLZ and they stated they are currently working on the software to match SIMs to KLZ.

ACTION: *Lesley to send training information out before the next HTs Meeting.*

Detective Inspector Louise Ludwig – no telephone number has been received from Louise yet but as the MARAC Co-ordinator has just been appointed this number will follow in due course.

CAF – Dummies Guide will be produced by 22nd May. Once the guide has been completed it will be sent out to all schools.

Young Carers Project – currently awaiting report.

6. General Discussion – Education issues affecting Canterbury Coastal

HOS: Lesley distributed to the group a ‘Canterbury Coastal Partnership HOS ICT Draft Organisation – for discussion’. Lesley briefed the Board on the structure of the groups stating that there is no HT representative on the Strategic Group; these reps would only be in place for a maximum of 18 months meetings run for 1 hour once a seasonal term. It was suggested that HT reps should be staggered so that there is always an experienced person in the group.

The other groups discussed were, Partnership Schools ICT Network and ICT Technicians Network.

It was noted that a KLZ Tech group could be run along side the other groups discussed and as more lead teachers are needed HTs could help choose them. It was noted that the Board would like some say in the person who is appointed and distribution of Lead Teachers.

Gifted and Talented Letter: The Board were given a copy of the letter giving details of the one off sessions for Yr5 pupils at Herne Bay High School who would like to document the whole event from planning through to the outcome. It was noted that parent agreements would need to be attached to the letter before it is sent out. The Board agreed the letter with discussed changes.

ACTION: Lesley to discuss filming agreements with Nick Smith

Gifted and Talented Music Workshops: Herne Bay schools will be held at Briary on Friday 12th June and Whitstable schools will be held on Monday 15th June at Joy Lane.

The Board agreed to all groups.

7. The Agenda for the next Partnership Heads’ Meetings

A draft agenda was distributed to the group. Sergeant Gordon Etheridge is to be invited to the HTs’ meeting. Jean stated that she would like to invite the LCSP Board to Headteachers’ Meetings.

Evelyn Green, Health Needs Education Service Manager has been invited to attend the meeting explaining how the service works.

CAMHS has a new manager he has been booked to attend the next HTs meeting in July.

8. Any Other Business

Swine Flu: HTs had received guidance from DCSF.

ACTION: *Jonathan to email Swine Flu guidance from DCSF to Caron.
Jean is to investigate school closure procedures for the pandemic.*

Meeting Closed at 4:05pm

Date of next meeting: 2pm on Thursday 2 July 2009 at Herne Bay High School.