

CANTERBURY PARTNERSHIP EDUCATION BOARD

MINUTES

of the meeting held on Tuesday 17 March 2009
at Briary Primary School

Present:

Ben Cooper - Chair Briary Primary School
Sue Evans St. Alphege Infant School
Lesley Gallagher PEP Head
Jean Mosley Partnership Manager
Steve Charman ESDM

Apologies:

Enid Burrows Whitstable & Seasalter Endowed CE Junior School
Jonathan Dunn Herne Bay Junior School
Claire Owen Herne Bay High School

Minutes: Caron Swan

1. Minutes of the Last Meeting and Matters Arising

Ben welcomed everyone to the meeting.

Attendance Protocol – Whitstable Junior School has taken over the task of updating the attendance leaflets. Caron is currently waiting to hear back from Gill M to see how far they have got in completing them.

Sue stated that she had sent her letter out and it had caused a lot of problems, it had been suggested that the Whitstable Schools meet with Beccy again and re-word the letter.

CYPP – Lesley had looked at other Partnerships plans and stated that Coastal have as much education specific items as other Partnerships, in fact other Partnerships are currently putting together their own Education specific plans which Coastal has already. It was noted that other Partnerships do not have as much HT representation on their Boards.

KLZ – It is expected that further Hands on Support money will be available to aid more training in schools. Some schools have been identified to give training to other schools.

UPS/TLR – It was noted the situation seems to have died down. Jean had previously spoken to Kerena Hunter, Employee Relationship Manager, who stated a letter had been sent to Rob Semens for approval and they were waiting for a response before sending the letter to schools.

ACTION: Jean to chase the response from Kerena Hunter.

Deployment of Anthony Deer – KS1 data would decide where Anthony will work during the next year.

Jean presented KS1 data to the group which was discussed in full.

Criteria of combined APS, reading, writing, maths and science KS1 results set in context of deprivation index and receiving school.

The Board agreed that Anthony will visit Joy Lane first, Reculver second and Briary third.

Minutes of the last meeting were agreed.

2. Actions from the last Headteachers' Meeting

The group read through the minutes of the last Headteachers' meeting.

Demelza House – There was some confusion about whether schools were signing up to join the working party or to help with fundraising.

It was decided to put the link on the front page of Coastal Partnerships website to Demelza House.

Elephant Kiosks – School sites have now been identified.

Coastal Projects – It was noted that some projects need to be added to the list, an email is to be sent out asking staff members if they know of any projects taking place in schools.

***ACTION: Caron to send email out to staff members asking about projects.
Lesley to approach Danielle Hesselworth to identify what Early Years projects are taking place in the Partnership.***

Yr7 July Induction Arrangements – Jean had spoken with Simon Murphy who stated that nobody had previously complained and it is too late for this year as it cannot now be changed.

Local Casual Admissions – Flow Chart was distributed to the group, this document will be presented to Headteachers at the next meeting.

Legionnaires – Jean had contacted the Statuary Compliancy Officer who stated that checking for Legionnaires is being rolled out to Secondary and Special Schools. The email that had been received by some Primary Schools had been sent out in error. However this will become the responsibility of all schools from September.

3. Parent Forums

The group discussed the role of Stephanie Meyers, the new Parent Voice Co-ordinator (PVC). After some discussion it was suggested that Stephanie could be used to help

individual schools with a specific focus/market research. It was noted that Stephanie is looking into using a texting service where she will be able to text parents direct.

4. Alternative Curriculum

Jean stated that the second meeting had been held and outside agencies have now been informed of Alasdair Hogarth's proposals, these proposals will now be taken to KCC. Jean also assured the Board that support will be there for KS1 and KS2 if the support is needed.

5. General Discussion – Education issues affecting Canterbury Coastal

Lesley distributed to the group a pack containing:

- LCSP Data Comparative Analysis
- School Results KS2
- Predicted Targets for KS2 – May 2010 (current year 5)
- So what.....are we doing?
- Complaints about schools

Confidential LCSP Data was discussed, it was agreed by the Board not to be discussed with third parties.

So what.....are we doing? Lesley briefed the group, giving details on what is taking place in the Partnership.

Lesley asked the group if they would like to make a directory of Good Practice it was noted that some schools are not comfortable putting themselves forward in this way. Lengthy discussion followed, it was decided to discuss this item at the next HTs' Meeting.

ACTION: Lesley to include this discussion in her curriculum and schools' update slot at the next HTs' Meeting.

Lesley pointed out the last sheet in the pack information on complaints to Ofsted from parents.

6. The Agenda for the next Partnership Heads' Meeting (26th March 2009)

A draft agenda was distributed to the group.

- Nick Burden, Daniel Lewis and Detective Inspector Louise Ludwig will be attending.
- Lesley will mention Maths and KS2 Writing and action above.
- "Ofsted changes and update" will be added to replace Steve Charman.
- Item 8 "Partnership Working – Update" is to be removed. It was suggested that a group email be sent out to HTs letting them know when the LCSP Board Minutes are uploaded onto TrustWeb.

ACTION: Caron to send email out to all HTs informing them when LCSP Board minutes are put onto KentTrustWeb.

7. Any Other Business

Jean stated that Parklife is currently providing facilities for 0-5 and 13-18 years but nothing for 7-12 year olds. A meeting will be taking place with Jean, Alison Small (Canterbury City Council) (CCC), Suzi Wakeham (CCC) Jim Winter, (Area Youth Leader) and Steve Charman to discuss provision at Parklife.

Jean asked the group if the next meeting date could be changed from 7th May, the Board agreed and the date was changed to 29th April 2009.

Meeting Closed at 4:20pm

Please note change of date and time

Date of next meeting: 2.30pm on Wednesday 29 April 2009 at Herne Bay Junior School