

Canterbury Coastal Local Children's Services Partnership Board Meeting

MINUTES

Meeting held on Thursday 8 January 2009 at The Community College, Whitstable

Present:

Jean Mosley (JM)..... Partnership Manager
Stephen Fitzgerald (SF) Social Services - Chair
Steve Charman (SC)..... Extended Services
Gordon Etheridge (GE) Police
Sue Evans (SE) Education
Susan Gough (SG) Health
Pip Hazelton (PH) Social Services
Jim Winters (JW) for Andy Pendlebery Youth Services
Helena Sullivan-Tighe (HS)..... Education
Suzi Wakeham (SW)..... CCC – Vice Chair
Jonathan Sexton (JS)..... Health
Ann Furminger (AF) Connexions
Barry Weeks (BW) Youth Offending Service
Sari Sirkia-Weaver (SS)..... Voluntary Sector

Apologies:

Caroline Friday (CF)..... Locality Commissioning Manager, Health
Liz Leaman (LL) Education
Alison Osborne (AO)..... KCC
Caron Swan (CS)..... PA to Jean Mosley

Minutes:

Jean Mosley

Meeting commenced at 9:35am

Stephen welcomed everyone on the Board and thanked them all for attending.

1. Minutes of the last meeting, matters arising:

All Actions had been completed – it was noted that Jean had not received any articles for inclusion in the proposed Partnership Newsletter.

Minutes of the last meeting were agreed.

Stephen stated documents for Agenda Item 5 'Procurement and Contracting Protocols for Managing Children's Services in KCC were not yet available. This item has been deferred to a future meeting.

<p>2. Up-Date on 2008 Priorities and Outcomes.</p> <p>Jean gave out a handout (Attached). This was discussed in detail.</p> <p>The following change was agreed: page 1 the 4th measurable outcome under Enjoying and Achieving concerning CAF and SPA the word 'Achieved' to be changed to 'Being Piloted'</p> <p>Proforma for Future Feedback by Champions</p> <p>Jean distributed a possible format – this was agreed and will be attached to the minutes.</p>	<p>JM</p> <p>CS</p>
<p>3. Feedback from Funding Applications</p> <p>Jean feedback on behalf of the Panel. 5 Applications were received. All were approved.</p> <p>Jean had prepared a summary for the Board which was fully discussed.</p> <p>Board members asked for the summary to contain the following additional information:</p> <ul style="list-style-type: none"> • Contact details for each project • Where to projects fit into the CYPP. <p>An up-dated summary is attached. Total funding allocated by the Panel £20,199.76 Discussion followed regarding the unallocated £9,000.</p> <p>The Board agreed a project concerning Young Carers would be appropriate. A lively discussion followed regarding what form the Project should take. It was agreed Suzi and Pip would meet to put a scope together (by 31st Jan) with the aim of:</p> <ol style="list-style-type: none"> 1. help identify the needs of young carers living in the Canterbury District and 2. identify the extent to which agencies contribute to the implementation of the Kent Young Carers Strategy 2007 – 10. 	<p>JM</p> <p>SW/PH</p>
<p>4. Update on Canterbury District Youth Strategy and Feedback from the Youth Consultation Event.</p> <p>Suzi had produced a traffic light version of the Canterbury District Youth Strategy. Suzi led a discussion on the progress of those objectives coded amber or red. She highlighted the following:</p> <p>1.3: A 'leisure pass' - <i>still in the early stages.</i> Ensure new activities are affordable – <i>Kingsmead disco will continue and looking at activities for LAC</i></p> <p>1.6: Promote Triangle Awards – <i>Suzi to send Information to all services</i> <i>- All services to promote</i></p> <p>1.8: Multi-Agency training through Play Provider Network – <i>Youth Service has produced a pack 'working with children with disabilities' Training is now in hand</i></p> <p>1.10: Explore texting as a form of communication to youth people – <i>No progress, JW will pursue this</i></p> <p>2.4: Charters for Involvement of Young People developed by 2010 – <i>No progress to date, except school councils and partnership parliament</i></p> <p>2.4: Distribution of DVD 'How to talk to young people' – <i>No progress to date, JW offered to try and find a copy.</i></p> <p>2.5: Youth people's small grant – <i>Possible opportunity through PCT – JS will pursue</i></p> <p>2.6: Youth Opportunity and youth Capital Fund – <i>info needed – JW will send this to Suzi</i></p> <p>3.1 and 3.3 – <i>Suzi deferred discussion</i></p>	<p>SW All</p> <p>JW</p> <p>JW</p> <p>JW</p> <p>JS</p> <p>JW</p>

<p>4.1: 'z cards' - <i>LCSP funded Project agreed</i></p> <p>4.6: Identify extent of homelessness – <i>SF thinks this research has been done, Suzi wants to defer this item until housing partners can be involved</i></p> <p>Youth Consultation</p> <p>Suzi feedback on the Youth Consultation Event held last November at Whitstable Bowling Club. Highlights included:</p> <p>Young people would like information given to them via a website, newsletter and by presentations in school assemblies by 'young' workers.</p> <p>They prefer to respond to a website.</p> <p>Young people also wanted to be represented by a panel of young people</p> <p>Young people attending the SNAAP event wanted Carey to represent them</p> <p>ACTION: Suzi and Jim to meet to discuss a Youth Panel.</p>	<p>SW/JW</p>
<p>5. This item was deferred until a future meeting</p>	
<p>6. Forthcoming Multi-agency Conferences and Training</p> <p>Conference on Commissioning – 28th January (details already sent out)</p> <p>NEET Strategy Meeting (including Targeted Youth Support) – 30th January (details already sent out)</p> <p>TYS Conference – 4th February (details already sent out)</p> <p>Domestic Abuse Conference – 10th March (details to follow,) Please note new date.</p> <p>Canterbury District CAMHs Conference – Proposed date 11th March</p> <p>Canterbury Community Strategy, Launch and Workshops – 17th March (details to follow)</p> <p>Canterbury District Children's Centres Conference – 20th March</p> <p>Canterbury Coastal Schools and Partners Conference – The Influential Leader – 5th May (details given out)</p>	<p>SF AF JM SSW CF/JM JS CS CS</p>
<p>7. Parents' Charter/Parent Engagement Strategy.</p> <p>A Parental Voice Co-ordinator is to be appointed to work across several Partnerships. Although not line managed by Steve he will have input as will the Partnership Managers, into the role.</p> <p>Steve gave out a handout 'Kent Children's Trust Strategy for Supporting Parents in Kent 2008 – Thinking Family' During the discussion that followed it was noted there was no mention of Health in the Booklet. Steve to mention this to Marissa White.</p> <p>Sari gave out a written up-date on CYPP Priority 2 'Improve participation and engagement of parents' in consultation with other Board members Sari had produced a diagram showing how existing engagement/consultation relevant to the CYPP is fed to the LCSP Board.</p> <p>Sari pointed out one of the benefits of the diagram was it would be easier to identify any overlap of consultations.</p>	<p>SC</p>
<p>8. CAF and SPA</p> <p>Jean gave out a handout (Attached). This was discussed in detail.</p> <p>The following changes were agreed:</p> <p>Under ' The Challenges' add 'Interface with the Centre'</p>	<p>JM</p>

Add an Action '6 monthly review'	
9. Items for future agendas	
Feedback on the Budget Feedback on Priorities Early Years and Early Intervention	JM All
10. Any Other Business.	
<ul style="list-style-type: none"> • MACs funding for 2009-2010, application made to PCT – Jonathan will pursue this • Stephen is County Lead on Fostering and asked for everyone's support in promoting National private Fostering Week within their agencies – Stephen will send details via Caron • Arrangements for the proposed meeting with young people on 24th February were discussed – It was agreed to cancel this date and to involve the City Partnership – Jean to discuss with Ruth • Gordon mentioned Safer Canterbury District Partnership and distributed copies of the Partnership Plan 2008 – 2011 • Nick Smith has been appointed to work across both Partnerships to support and co-ordinate early intervention and extended services projects. 	JS SF JM
<p>Before the next meeting: Jean to amend the traffic light priorities. Feedback from Funding Applications to be updated with additional information. Suzi and Pip to give outline of new project for Young Carers. Suzi to send information on Triangle Awards to all Board members. All board members to promote. Jim to send Suzi Youth Opportunity and Youth Capital Fund information. Suzi and Jim to meet to discuss a Youth Panel. Steve to mention to Marissa that no mention of Health was in the booklet 'Kent Children's Trust Strategy for Supporting Parents in Kent 2008 – Thinking Family' Jean to make amendments to CAF and SPA documentation Jean to involve Ruth Herron (City) in the proposed meeting with young people.</p>	JM JM SW/PH SW/All JW SW/JW SC JM JM
<p>For the next meeting: Jim to find a copy of 'How to talk to young people'. Jonathan to see if there are any possibilities for Youth people's small grant through the PCT. Feedback on the Budget. Feedback on Priorities.</p>	JW JS JM All
Next meeting to take place on 5th March 2009 9.30am – 12.30pm to be held at Clover house Whitstable.	
Meeting closed at 12:25 pm	
<p>Attached: Update on 2008 Priorities and Outcomes Proforma for feedback by Champions Funding applications summary CAF and SPA update</p>	