



Hot Drink Policy

Arrangements for Review:

Joy Grice is responsible for the implementation of this policy and conducting regular reviews. This policy was adopted in September 2010 and will be **reviewed in March 2011**.

Hot Drinks are the number one cause of scalds among under fives.

A baby's skin is 15 times thinner than an adults and a hot drink can scald a young child 15 minutes after its been made.

Consequently there are to be **NO** hot drinks in rooms at Seashells where there are, or maybe, children present.

In rooms where there are only adults present hot drinks may be available.

Hot drinks supplied for adult meetings should be dispensed from safety flasks in the room of the meeting.

To ensure safety, flasks should be moved around the building carefully on a trolley and not carried.

Hot drinks should not be carried around the building from one room to another unless they are in safety cups with a lid.

Arrangements for complaint

These are defined in the Children's Centres Complaints Policy

Policy Implementation

- All staff are made aware of this policy as part of their induction, reviews, and training.