






Workforce Development

Emotional Intelligence

 Teachers & Teaching Assistants **KS** All  1 day (0930-1530) **£** No Charge Kent LA/£160.00 other







This course is for all school staff who would like to increase their emotional intelligence and develop their skills and knowledge to ensure that they have the skills and strategies to get the most out of their working relationships not only from staff but parents and other stakeholders. The course is designed to help staff: understand their strengths and weaknesses; develop better working relationships with colleagues, teams, parents and students; read situations effectively; handle difficult and challenging situations/people; stay motivated and positive; and get the most out of their team and other colleagues.

| Date | Code | Venue and Location | LLN |
|---------------|------------|-------------------------|---|
| 12 January 10 | WDOEIO1/01 | Hilton Hotel, Maidstone |       |

Higher Level Teaching Assistant Needs Analysis Information Sessions

 Teaching Assistants **KS** All  Half day (0930-1230) **£** No Charge Kent LA

This information session will enable Teaching Assistants to choose a route for Higher Level Teaching Assistant (HLTA) status.







| Date | Code | Venue and Location | LLN |
|---------------|-------------|--|---|
| 26 January 10 | WDOHLT01/04 | Grange Moor Hotel, Maidstone |   |
| 27 January 10 | WDOHLT01/05 | Holiday Inn Maidstone/Sevenoaks, Sevenoaks |   |
| 28 January 10 | WDOHLT01/06 | Hall Place Enterprise Centre, Canterbury |   |

Making the most of School Support Staff through Training & Development




 Teachers & Teaching Assistants **KS** 1 & 2  See individual course


£ No Charge ITN Subscribers/£40.00 other

An interactive course for school Support Staff plus Senior Leaders and Headteachers to explore how schools can develop through training and development.













| Date | Time | Code | Venue and Location | LLN |
|----------------|-----------|------------|-------------------------------------|---|
| 21 January 10 | 1330-1500 | ITNBS01/04 | Parkside Primary School, Canterbury |   |
| 25 February 10 | 1600-1730 | ITNBS01/08 | Manor Primary School, Swanscombe |   |
| 25 March 10 | 1330-1500 | ITNBS01/05 | Hythe Bay Primary School, Hythe |   |

Newly Appointed Primary & Secondary Newly Qualified Teachers Induction Tutors and Co-ordinators

 Newly Qualified Teacher Co-ordinators  All  Half day (0930-1230)

 No Charge Kent LA/£80.00 other







This course is for Newly Qualified Teacher Induction tutors and co-ordinators who are new to the role and were unable to attend the training provided in term 1.

| Date | Code | Venue and Location | LLN |
|---------------|------------|--------------------------------------|---|
| 12 January 10 | WDONQ01/01 | Holiday Inn Ashford Central, Ashford |       |
| 13 January 10 | WDONQ01/02 | Ramada Hotel & Resort, Maidstone |       |




Primary Newly Qualified Teachers Conference

 Newly Qualified Teachers  Foundation, 1 & 2  1 day (0900-1600)  No Charge Kent LA/£160.00 other







A one day Conference for primary Newly Qualified Teachers (NQTs), the day will provide practical ideas for NQTs.

| Date | Code | Venue and Location | LLN |
|-------------|---------------|------------------------------------|---|
| 15 March 10 | WDF12NQT07/07 | St Augustines Ltd, Westgate-On-Sea |   |
| 22 March 10 | WDF12NQT07/08 | Hilton Hotel, Dartford Bridge |   |
| 24 March 10 | WDF12NQT07/09 | Ramada Hotel & Resort, Maidstone |   |

Primary Newly Qualified Teacher Meeting New Intake 2010

 Newly Qualified Teachers  1 & 2  1 day (0930-1600)  No Charge ITN Subscribers/£40.00 other

An extra session for Newly Qualified Teachers joining schools in January. Information given during the two sessions that took place in terms 1 and 2 will be summarised and delivered during this session. The following areas of information will be cascaded: communicating with parents, Child Protection, health & safety, working with Teaching Assistants, behaviour, discipline, and emotional intelligence.

| Date | Code | Venue and Location | LLN |
|---------------|-------------|------------------------------------|---|
| 11 January 10 | ITNSNQ01/02 | The Hop Farm, Tonbridge |   |
| 14 January 10 | ITNSNQ01/03 | St Augustines Ltd, Westgate-On-Sea |   |
| 15 January 10 | ITNSNQ01/01 | Ashford Enterprise Centre, Ashford |   |



Primary Newly Qualified Teachers Programme Term 3

 Newly Qualified Teachers  KS 1 & 2  See individual course  No Charge ITN Subscribers/£40.00 other

This session will give Newly Qualified Teachers a broad overview of the vitally important role that assessment and assessment for learning play in contributing to the development of children.

| Date | Time Code | Venue and Location | LCSP |
|--|---------------------|---|-------------------------------|
| 26 January 10 | A ITNNQ01/27 | Ashford Enterprise Centre, Ashford | Ashford |
| 26 January 10 | A ITNNQ01/35 | Parkside Community Primary School, Canterbury | Canterbury City & Country |
| 27 January 10 | B ITNNQ01/38 | David Lloyd Leisure, Dartford | Dartford, Gravesham & Swanley |
| This is a one day meeting for terms 3 & 4 | | | |
| 26 January 10 | A ITNNQ01/41 | Hornbeam Primary School, Deal | Dover, Deal & Sandwich |
| 25 January 10 | A ITNNQ01/49 | Five Acre Wood Professional Centre, Maidstone | Maidstone |
| 26 January 10 | A ITNNQ01/45 | Edenbridge Primary School, Edenbridge | Sevenoaks |
| 25 January 10 | A ITNNQ01/57 | Hythe Bay Primary School, Hythe | Shepway |
| 27 January 10 | A ITNNQ01/61 | Woodgrove Primary School, Sittingbourne | Swale |
| 26 January 10 | A ITNNQ01/31 | Court Stairs Country Club, Ramsgate | Thanet |
| 26 January 10 | A ITNNQ01/53 | Long Mead Primary School, Tonbridge | Tonbridge & Malling |
| 27 January 10 | A ITNNQ01/65 | St John's CEP School, Tunbridge Wells | Tunbridge Wells |

A 1330-1600 **B** 0930-1600

Primary Newly Qualified Teachers Programme Term 4

 Newly Qualified Teachers  KS 1 & 2  Half day (1330-1600)  No Charge ITN subscribers/£40.00 other













A training session to support the Continuing Professional Development of Newly Qualified Teachers. The session will cover local options that have been previously agreed.

| Date | Code | Venue and Location | LCSP |
|-------------|------------|---|---|
| 9 March 10 | ITNNQ01/28 | Ashford Enterprise Centre, Ashford | Ashford |
| 9 March 10 | ITNNQ01/36 | Reculver CEP School, Herne Bay | Canterbury City & Country |
| 10 March 10 | ITNNQ01/42 | Hornbeam Primary School, Deal | Dover, Deal & Sandwich |
| 8 March 10 | ITNNQ01/50 | Five Acre Wood Professional Centre, Maidstone | Maidstone |
| 17 March 10 | ITNNQ01/46 | St John's CEP School, Sevenoaks | Sevenoaks |
| 8 March 10 | ITNNQ01/58 | Hythe Bay C of E Primary School, Hythe | Shepway |
| 10 March 10 | ITNNQ01/62 | Woodgrove Primary School, Sittingbourne | Swale |
| 9 March 10 | ITNNQ01/32 | Court Stairs Country Club, Ramsgate | Thanet |
| 17 March 10 | ITNNQ01/54 | Long Mead Primary School, Tonbridge | Tonbridge |
| 10 March 10 | ITNNQ01/66 | Goudhurst & Kildown CEP School, Cranbrook | Tunbridge Wells, Cranbrook & Paddock Wood |





Seminar for Experienced Primary & Secondary Newly Qualified Teacher Induction Tutors & Co-ordinators

 Newly Qualified Teacher Co-ordinators  All  Half day (0930-1230)  No Charge Kent LA/£80.00 other

This course is for Newly Qualified Teacher Induction tutors and co-ordinators who are experienced in their role and were unable to attend the training provided in term 1. It is an opportunity to be updated on recent developments nationally and locally.

| Date | Code | Venue and Location | LLN |
|---------------|-------------|--------------------------------------|---|
| 19 January 10 | WDONQS01/01 | Holiday Inn Ashford Central, Ashford |       |
| 20 January 10 | WDONQS01/02 | Ramada Hotel & Resort, Maidstone |       |





Support Staff Teaching & Learning Conference 2010

 Teaching Assistants  All  1 day (0930-1600)  No Charge Kent LA/£160.00 other

One conference, held six times across the county at a venue local to you.

| Date | Code | Venue and Location | LLN |
|-------------|------------|---|---|
| 9 March 10 | WDOTA01/06 | The Hop Farm, Tonbridge |  |
| 11 March 10 | WDOTA01/05 | Brands Hatch Thistle Hotel, Dartford |  |
| 15 March 10 | WDOTA01/07 | Ramada Hotel & Resort, Maidstone |  |
| 18 March 10 | WDOTA01/08 | Priestfield Conference and Banqueting, Gillingham |  |
| 23 March 10 | WDOTA01/09 | St Augustines Ltd, Westgate-On-Sea |  |
| 26 March 10 | WDOTA01/10 | The Grand Hotel, Folkestone |  |

Teaching Assistant Induction Programme for Primary Schools

 Teaching Assistants  1 & 2  5 days (0930-1630)  No Charge Kent LA

This course is designed for Teaching Assistants (TAs) in primary schools who are newly appointed or who have not had previous training within this role. The course will discuss the following; the Teaching Assistant Role, Skills for Life Review, Behaviour Management, Literacy, Maths and Support from an in-school mentor throughout the programme. The attendance of the mentor/member of the Senior Management Team (SMT) with the TA is an essential component in the delivery of the Role and Context unit on the morning of Day 1. Mentors are welcome to join us for lunch but please confirm requirements.

| Date | Code | Venue and Location | LLN |
|--|-------------|--------------------------------------|---|
| 25 January 10 | WD12TA01/06 | Hilton Hotel, Maidstone |       |
| This course continues on 1, 8, 22 February & 1 March 2010 | | | |
| 23 February 10 | WD12TA01/07 | Ramada Jarvis Hotel, Tunbridge Wells |       |
| This course continues on 2, 9, 16 & 23 March 2010 | | | |
| This course is also available in term 5 | | | |

