










Workforce Development




Emotional Intelligence

 Teachers & Teaching Assistants  All  1 day (0930-1530)  No Charge Kent LA/£160.00 other













This course is for all school staff who would like to increase their emotional intelligence and develop their skills and knowledge to ensure that they have the skills and strategies to get the most out of their working relationships not only from staff but parents and other stakeholders. The course is designed to help staff: understand their strengths and weaknesses; develop better working relationships with colleagues, teams, parents and students; read situations effectively; handle difficult and challenging situations/people; stay motivated and positive; and get the most out of their team and other colleagues.

Date	Code	Venue and Location	LLN
12 January 10	WDOEI01/01	Hilton Hotel, Maidstone	     

Seminar for Experienced Primary & Secondary Newly Qualified Teacher Induction Tutors & Co-ordinators

 Newly Qualified Teacher Co-ordinators  All  Half day (0930-1230)  No Charge Kent LA/£80.00 other






This course is for Newly Qualified Teacher Induction tutors and co-ordinators who are experienced in their role and were unable to attend the training provided in term 1. It is an opportunity to be updated on recent developments nationally and locally.

Date	Code	Venue and Location	LLN
19 January 10	WDONQS01/01	Holiday Inn Ashford Central, Ashford	     
20 January 10	WDONQS01/02	Ramada Hotel & Resort, Maidstone	     

Higher Level Teaching Assistant Needs Analysis Information Session





 Teaching Assistants  All  Half day (0930-1230)  No Charge Kent LA

This information session will enable Teaching Assistants to choose a route for Higher Level Teaching Assistant (HLTA) status.













Date	Code	Venue and Location	LLN
26 January 10	WDOHLT01/04	Grange Moor Hotel, Maidstone	 
27 January 10	WDOHLT01/05	Holiday Inn Maidstone/Sevenoaks, Sevenoaks	 
28 January 10	WDOHLT01/06	Hall Place Enterprise Centre, Canterbury	 

Also available in term 5





Newly Appointed Primary & Secondary Newly Qualified Teachers Induction Tutors and Co-ordinators

 Newly Qualified Teacher Co-ordinators  All  Half day (0930-1230)  No Charge
KentLA/£80.00 other













This course is for Newly Qualified Teacher Induction tutors and co-ordinators who are new to the role and were unable to attend the training provided in term 1.

Date	Code	Venue and Location	LLN
12 January 10	WDONQ01/01	Holiday Inn Ashford Central, Ashford	     
13 January 10	WDONQ01/02	Ramada Hotel & Resort, Maidstone	     

Secondary Newly Qualified Teachers January Starters - Welcome Events

 Newly Qualified Teachers  3 & 4  Half day (0930-1230)  No Charge Kent LA/£80.00 other

A welcome meeting for Secondary Newly Qualified Teachers who will start teaching in January 2010.

Date	Code	Venue and Location	LLN
7 January 10	WD34SNQ01/01	Holiday Inn Ashford Central, Ashford	     
14 January 10	WD34SNQ01/02	Ramada Hotel & Resort, Maidstone	     




Support Staff Teaching & Learning Conference 2010

 Teaching Assistants  All  1 day (0930-1600)  No Charge Kent LA/£160.00 other







One conference, held six times across the county at a venue local to you.

Date	Code	Venue and Location	LLN
9 March 10	WDOTA01/06	The Hop Farm, Tonbridge	
11 March 10	WDOTA01/05	Brands Hatch Thistle Hotel, Dartford	
15 March 10	WDOTA01/07	Ramada Hotel & Resort, Maidstone	
18 March 10	WDOTA01/08	Priestfield Conference & Banqueting, Gillingham	
23 March 10	WDOTA01/09	St Augustines Ltd, Westgate-On-Sea	
26 March 10	WDOTA01/10	The Grand Hotel, Folkestone	

Teaching Assistant Induction Programme for Secondary schools

 Teaching Assistants  3, 4 & 5  5 days (0930-1630)  No Charge Kent LA/£800.00 other

This course is designed for Teaching Assistants in secondary Schools who have been newly appointed or who have not received previous training.

Date	Code	Venue and Location	LLN
4 February 10	WD345TA01/03	Holiday Inn Ashford North, Ashford	     
This course continues on 11 & 25 February, 4 & 11 March 2010			

